



Higher Education Achievement Report (HEAR)

What is the HEAR?

The HEAR is a nationally recognised, extended degree transcript that provides students with a comprehensive record of their university learning and experience – both academic and extracurricular. You will be able to use your HEAR to provide evidence of the knowledge and experience you gain at University, e.g. to help you demonstrate your skills when applying for jobs/further study. The HEAR is being rolled out gradually, starting with students who initially enrolled during 2016-17 and subsequently on a first degree (including an integrated master's degree), foundation degree, or higher national programme. We included taught postgraduate students in 2018-19. You should now view the [sample HEAR](#) which shows you what kind of information it contains.

What information does the HEAR contain?

The HEAR is designed to encompass, amongst other information: programme aims & objectives; module grades; qualification result; grading and classification scheme; professional, statutory & regulatory body recognition. We are adding HEAR recognition for activities undertaken outside the course curriculum, e.g. the Bolton Award, volunteering, Students' Union society activities, student representative roles, University Senate, Committee and Board memberships, University validation and standing panel memberships, peer mentoring, peer-assisted study skills tutoring, ambassadorial work. We are also including University, departmental and professional body prizes achieved. Find out how all this works and which extracurricular activities can currently be included at: <https://www.bolton.ac.uk/HEAR>.

How do I access my HEAR?

If you are amongst the student groups to whom a HEAR is being made available you will receive an invitation email from **Gradintelligence** (accountregistration@gradintel.com), the University's technology partner. Follow the instructions in the email to activate your account. You will then be able to access and share your HEAR electronically.

How can I use my HEAR?

You will be able to use your HEAR to help you review your progress and plan what you want to achieve at University. Your Personal Tutor and staff in the Careers & Employability Service and the Students' Union will be able to support you in this process. You are encouraged to refer to your HEAR in discussions with these members of staff, using it to help identify the full range learning and experience you are acquiring, and to reflect on how you can develop further to help you achieve your future goals.

What else should I know about my HEAR?

Consider taking advantage of opportunities to gain recognition for activities you undertake outside the curriculum. This will help you to demonstrate how you have made the most of your time at University, and gained valuable skills and experience that will enhance your employability and help you achieve your potential.

Use your HEAR more generally to help you think about where you want to go, and how all of your skills and experiences (regardless of whether they are included in your HEAR) prepare you for this. If you do this, you will be well set to impress! Official HEARs will be made available to you via the **Gradintelligence** web portal. You will be able to access your HEAR at intervals during your studies to enable you to use your HEAR as evidence of your University achievements. A final version of your official HEAR will be available to you when you complete your course, and you will retain access to the **Gradintelligence** web portal after you leave the University so that you can continue to make use of your HEAR.

Through the **Gradintelligence** web portal you will be able to give employers and others digital access to your HEAR whilst you are at University and afterwards, to provide evidence of your achievements whilst at University, including both course and module results and co-curricular achievements. There is also a job opportunity profile-matching service which may be of value to you.

However, you shouldn't feel under pressure to undertake co-curricular activities if it is not beneficial or feasible for you to do so. Employers are very interested in the academic information in your HEAR, so you should focus on your studies first and foremost. Employers also understand that universities cannot verify all of the activities in which their students are involved. They will therefore be equally interested in how you present yourself in CVs, personal statements, portfolios and interviews.

If you have any queries or problems about your HEAR, visit our website at <https://www.bolton.ac.uk/HEAR> or email: hear@bolton.ac.uk

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