



# LEAP Online

## Learning Excellence Achievement Pathway Online Tutorial

### Discovering Information

Where do I start?

Let's start with books!

Do I know the title of the book I need?

Yes - you can check the Library Catalogue or Discover@Bolton, it will tell you whether the book is available and whether it is available in print and/or electronic format.

No - If you have a topic in mind, you can type it in the search box of the Library Catalogue or Discover@Bolton to retrieve results.

Top Tip: Did you know all your reading lists are available online?

Access via the Library website or Moodle!

Ok, what about if I need a journal?

If you know the journal you can search the Library Catalogue or E-journals portal. If you are researching a topic, just put your keywords in Discover@Bolton and click Search!

Anything else I need to know?

A really good starting point for all your library subject needs are your Subject Guides. Here you have specific information written by your Academic Librarian to assist you in finding information (<https://libguides.bolton.ac.uk/subject-guides>).

But what if you don't have what I'm looking for?

You could use Discover@Bolton to find an alternative or request it via the Inter-Library Loan Service

<https://libguides.bolton.ac.uk/inter-library-loans>

Access LEAP Online at: [www.bolton.ac.uk/leaponline](http://www.bolton.ac.uk/leaponline)